

Peru Central School District
17 School Street, Peru, NY 12972
High School Community Room
6:00 PM Regular Monthly Board Meeting
Ms. Bonnie Berry, Presiding

ROLL CALL:

Ms. Boswell-Davies - present
Ms. Sarah Graves - present
Mr. Mark Hamilton – present
Ms. Sarah Mitchell - present
Mr. Steven Peters – present
Mr. Edward Webbinaro - present

ALSO PRESENT: Ms. Shannon Pitcher-Boyea, Assistant Superintendent for Educational Services, Ms. Kara Bowes, School Business Executive, administrators, faculty/staff, and a Bernard P Donegan officer/executive.

CALL TO ORDER: At 6:00 p.m., the meeting was called to order by Board President B. Berry.

EXECUTIVE SESSION: At 6:00 p.m., it was moved by S. Mitchell, seconded by S. Graves to convene into Executive Session to discuss collective negotiations of the PAC, matters of health & safety, current litigation, and employment/attendance history of particular employees and students.

Motion carried: 7-0

S. Peters left the meeting from 6:48 - 6:51 p.m., during the Executive Session.

RECONVENE: At 6:55 p.m., it was moved by E. Webbinaro, seconded by S. Mitchell to reconvene in Regular Public Session.

Motion carried: 7-0

PLEDGE OF ALLEGIANCE: The Pledge was recited.

APPROVAL OF THE AGENDA: It was moved by S. Mitchell, seconded by M. Hamilton to approve the agenda as written.

Motion carried: 7-0

APPROVAL OF THE [MINUTES](#): It was moved by S. Mitchell, seconded by S. Boswell-Davies to approve the Minutes of the November 14, 2023 Regular Monthly Meeting, as written and/or corrected.

Motion carried: 7-0

PUBLIC COMMENT: No comments were presented to the Board.

The Board expressed thanks and recognized students/staff/community for the following: December 11th & 12th Middle & High School concerts, December 1st & 2nd Drama Club 'The Alibis' performances, fall 2023 sports, November 23rd Lions Club Turkey Trot, and the Class of 2025 for their holiday ornaments and November 11th craft fair.

SUPERINTENDENT'S REPORT: Topics included electric buses and proposed [capital project](#) planning.

S. Mitchell left the meeting from 6:59-7:17 p.m., during the Superintendent's Report.

The Board heard from the Peru Association of Teachers (PAT) faculty association as per Article 4.8 of the Collective Bargaining Agreement.

S. Mitchell left the meeting at 7:30 p.m.

ADMINISTRATOR REPORT(S): The Board:

Received the following report(s) and/or communication(s):

Report/Communication	From	Comments
a. State Testing Results	Administrators	Grades 3-8 and Regents.

E. Webbinaro left the meeting between 7:36-7:45 p.m., during the Admin Report.

CONSENT AGENDA – REPORTS AND COMMUNICATIONS: It was moved by E. Webbinaro, seconded by S. Peters to: Accept/Approve the following reports and communications:

Report	From	Comments
a. Recommendations/Report	Committee on Preschool Special Education	November 2023.
b. Recommendations/Report	Committee on Special Education	November 2023.
c. Treasurer’s Reports	Treasurer	Monthly Reports: October 2023: General Fund (A200) General Fund Money Market TD Bank (A2001), Employee Benefit Reserve (A2302), Employee Retirement Reserve (A2303), School Lunch Fund (C200), Payroll Account (TA200/A200PAY), Capital Fund (H200), Capital Fund Investment (H2001), Student Payments (A2006), Debt Service (V230), Proceeds from External Sources, General Fund Revenue and Budget Status (ST-3 Sort) as of 11/30/23, Capital Fund Budget Status as of 11/30/2023, Quarterly Reports: Cafeteria Fund Trial Balance for quarter ended 9/30/23, Scholarship Fund Trial Balance for quarter ended 9/30/23.
d. Board Meeting Minutes	Champlain Valley Educational Services (CVES)	October 11, 2023 Regular Meeting.
e Health & Medical Report	Health/Medical Administrator (HMA)	November 2023.
f. Notice of Claim	Law Firm	Dated November 2023.
g. Budget Development Timetable	School Business Executive (SBE)	2024-2025 Budget.

Motion carried: 6-0

CONSENT AGENDA – NEW BUSINESS: It was moved by S. Peters, seconded by M. Hamilton to:

Authorize field trips as follows*:

Location	Event	Participants	Dates	Funding	Transportation
Multiple Venues	Tournaments, Games, Scrimmages/Practices	Athletes	January 2024	District-Funded and/or Booster Club Admission and Transportation	District Bus and/or Parent/Guardian Vehicle
Ausable Forks, NY	19th Annual Christmas in the Forks Parade	Approximately 17 HS Band Students	December 2, 2023	District-Funded Transportation	District Bus

*Field trips will follow the guidelines and procedures set forth in Policy #4531 Field Trips and Excursions, Policy #5251 Fundraising Activities, Policy #1510 Public Sales on School Property, and Policy #1222 Booster Organizations.

Accept the following donation(s):

Donor	Donation	Value	Purpose
Charles Wood Foundation	Monetary	\$2,736.00	Backpack Program.
Harbor Freight (Tools for Schools)	Monetary	\$10,000.00	High School Skilled Trades Program.
Shutterfly (Lifetouch), LLC	Monetary	\$1,730.86	Elementary Materials & Supplies.

Approve budget appropriation [transfers](#) for the 2023-2024 school year for the General Fund, totaling \$52,717.00.

Adopt the following **RESOLUTION**:

RESOLVED, that the Board of Education accept the terms and conditions of a Memorandum of [Agreement \(MOA\)](#) with the Peru Administrators’ Council (PAC), regarding the Health/Medical Administrator (HMA-Rabideau) position; authorize the Superintendent of Schools to execute such MOA and take all actions necessary on behalf of the Employer in effectuating the terms of the MOA.

Approve removal of [items](#) (abrasive blaster, lift, pressure washer, air chiller) from the fixed inventory list.

Approve donation of a [vessel](#), built by the PACE Program, to the Babbie Rural and Farm Learning Museum.

Adopt the following **RESOLUTION**:

RESOLVED, that the Board of Education accept the terms and conditions of a continued Memorandum of Understanding ([MOU](#)), with Laura Payne-Bourcy Consulting Services, regarding required PACE Program grant services; authorize the Superintendent of Schools to execute such MOU and take all actions necessary on behalf of the Employer in effectuating the terms of the MOU.

Create 1.0 FTE Special Education [Teacher](#) and [Teaching Assistant](#) positions, effective for the remainder of the 23-24 school year, to provide Middle School special education services.

Motion carried: 6-0

CONSENT AGENDA – PERSONNEL: It was moved by E. Webbinaro, seconded by S. Graves to:

Grant/authorize a leave of absence (LOA) without pay, corresponding to accumulated leave balances and full documentation, for the following:

Employee	Dates	Employee	Dates
Kathy Adams-Desotell	November 2023	Tanya Bashaw	November 2023
Christopher Boucher	December 2023	Phyllis Clausen	December 2023
Keri DiNuzzo	November 2023	Steven Estes	December 2023
Joanne Isecke	December 2023	Amanda King	November 2023
Ashley Kostyk	November 2023	Russell Mann	November 2023
Briana Marbut	December 2023	Mary Martineau	November 2023
Jessica McKee	November 2023	Deborah Mischler	November 2023

Charles Mowers	November 2023	Brandee Nephew	September - November 2023
April Rabideau	November 2023	Emily Spring	November 2023
Cindy Stratton	December 2023	Charlene Todd	November 2023
Brionna Wildman	October - November 2023		

Establish a PAT sick leave bank (SLB) for **Joanne Isecke**, effective December 2023, corresponding to full documentation.

Establish a CSEA sick leave bank (SLB) for **Tanya Bashaw**, effective November 2023, corresponding to full documentation.

Approve retirement, resignation, or separation for:

Employee	Position	Program	Effective Date	Retirement	Resignation	Separation
George Coon	Election Inspector/Poll Clerk	District	November 20, 2023		X	
Lucille Frenyea	Election Inspector/Poll Clerk	District	November 20, 2023			X
James Jefferson	Substitute Teacher, Substitute Teaching Assistant, Substitute Teacher Aide	District	November 20, 2023			X
Debra Johnson	Substitute Typist	District	November 20, 2023			X
Cheyenne Rice	Substitute Custodial Worker	District	November 20, 2023			X
Mary Seymour	Election Inspector/Poll Clerk	District	November 20, 2023		X	
Courtney Stone	Election Inspector/Poll Clerk	District	November 20, 2023			X
Alexa Rosenholtz	Per Diem Substitute Teacher	District	November 16, 2023		X	

Approve appointments for:

Employee	Position	Program	Effective Date	Compensation	Comments
John Mitchell III	Audio-Visual (A/V) Director	Elementary	2023-2024 school year	0.26 of current base rate/ pay of \$4,658	Appendix B
Joselito Nera	Custodial Worker	District	November 27, 2023	\$15.20/hr (step 1)	8 hrs/day, replacing Wrisley (transfer)
Joshua Liberty	School Bus Driver	District	November 13, 2023	\$23,133, prorated	2-runs, replacing Healy (run decrease)
Trina Nichols	Long Term Substitute (LTS), full-time, Registered Nurse (RN)	District	September 18, 2023 - a date not to exceed June 30, 2024	\$254.96/day (step 1, col 1)	Elementary assignment currently, contingent upon completion of 30 days in the same assignment, replacing Brusio (leave)
Sheryl Supernaw	Substitute School Bus Monitor	District	October 13, 2023	\$15.10/hr	

Brionna Wildman	Teacher Aide, Type A, Substitute School Bus Monitor	District	October 16, 2023	\$15.31/hr (step 1)	6 hrs/day, Elementary assignment currently
Jane Kessler	School Monitor, Type A	District	October 30, 2023	\$15.20/hr (step 1)	3 hrs/day, Secondary assignment currently, replacing LaPlante (resigned)
Susan Ryan	Permanent Building Substitute (PBS) Teacher	Secondary	December 8, 2023 - June 30, 2024	\$140/day	
Lisabeth Guay, Jennifer Gordon	After School Enrichment Leader	PACE	2023-2024 school year	\$50/hr	
Christa Buskey	Teaching Assistant (TA)	PM School	2023-2024 school year	\$35.08/hr (23-24 base pay/180/7.5)	

Motion carried: 6-0

PUBLIC COMMENT: No comments were presented to the Board.

NEW BUSINESS:

The Board received the food truck [vendor agreement](#) form.

The Board discussed the April 8, 2024 [solar eclipse](#). It was then moved by E. Webbinaro, seconded by S. Boswell-Davies to adopt a revised 2023-2024 academic calendar, moving the March 15th Superintendent Conference Day to April 8th.

Motion carried: 6-0

The Board discussed the cycle for future [capital projects](#).

S. Mitchell returned to the meeting at 7:58 p.m.

The Board discussed [bus purchases](#) for the 2024-2025 school year. It was then moved by S. Graves, seconded by E. Webbinaro to put forth a bus proposition to the voters at the May 21, 2024 annual meeting, for the purchase of four (4) **diesel**-powered buses.

Motion carried: 7-0

Board President B. Berry commented on a Board Governance Handbook and legislative advocacy efforts.

ADJOURN: At 8:01 p.m., it was moved by S. Peters, seconded by S. Graves to adjourn the meeting.

Motion carried: 7-0

Respectfully,

Sherri Provost
District Clerk