

Peru Central School District
 17 School Street, Peru, NY 12972
 High School Community Room
 7:00 PM Regular Monthly Board Meeting
 Ms. Bonnie Berry, Presiding

ROLL CALL:

Ms. Boswell-Davies - present
 Ms. Sarah Graves - present
 Mr. Mark Hamilton – present
 Ms. Sarah Mitchell - present
 Mr. Steven Peters –absent
 Mr. Edward Webbinaro - present

ALSO PRESENT: Mr. Scott Storms, Superintendent of Schools, Ms. Kara Bowes, School Business Executive, administrators, faculty/staff, and community members.

CALL TO ORDER: At 7:00 p.m., the Board President called the meeting to order.

PLEDGE OF ALLEGIANCE: The Pledge was recited.

APPROVAL OF THE AGENDA: It was moved by E. Webbinaro, seconded by S. Mitchell to approve the agenda with the following revisions:

11. CONSENT AGENDA – PERSONNEL.

D. Approve appointments for:

REVISE

Employee	Position	Program	Effective Date	Compensation	Comments
Curtis Buker	Buker, who is professionally certified in the Earth Science 7-12 and General Science 7-12 Extension areas, is hereby appointed to the position of 1.0 FTE Science Teacher, in the Science tenure area	Secondary	For a probationary period commencing on September 1, 2023 and anticipated to end on August 31, 2025	\$61,232 (step 5, col 4 BA+72)	PEL/RIF Callback, replacing Belluscio (resigned), probation also served 9/1/17-6/30/19

ADD

Employee	Position	Program	Effective Date	Compensation	Comments
Aislyn McDonough	McDonough, who is initially certified in the Students With Disabilities (Birth-Grade 2 & Grades 1-6), Early Childhood Education (Birth-Grade 2), and Childhood Education (Grades 1-6) areas, is hereby	District	March 22 - June 22, 2023	\$249.58/day (step 1, col 1 BA-BASE)	Contingent upon completion of 30 days in the same assignment, Elementary assignment currently, replacing Berry (resigned)

	appointed to the non- probationary position of Long Term Substitute (LTS) 1.0 FTE Special Education Teacher. This service will not be credited toward tenure				
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ADD

13. NEW BUSINESS.

B. Discuss and determine action related to a facilities use request from the Peru Lions Club for their November 23, 2023 Turkey Trot.

Motion carried: 6-0

APPROVAL OF THE MINUTES: It was moved by S. Mitchell, seconded by M. Hamilton to approve the Minutes of the July 11, 2023 Reorganizational & Regular Monthly Meetings, as written and/or corrected.

Motion carried: 6-0

PUBLIC COMMENT: No comments were presented to the Board.

SUPERINTENDENT’S REPORT: Topics included strategic planning and the start of the 2023-2024 school year.

The Board heard from the Peru Association of Teachers (PAT) faculty association as per Article 4.8 of the Collective Bargaining Agreement.

CONSENT AGENDA – REPORTS AND COMMUNICATIONS: It was moved by S. Mitchell, seconded by S. Boswell-Davies to:

Accept/Approve the following reports and communications:

Report	From	Comments
a. <u>Recommendations/Report</u>	Committee on Preschool Special Education	July 2023.
b. <u>Recommendations/Report</u>	Committee on Special Education	July 2023.
c. Treasurer’s Reports	Treasurer	Monthly Reports: June 2023: General Fund (A200) General Fund Money Market TD Bank (A2001), Employee Benefit Reserve (A2302), Employee Retirement Reserve (A2303), School Lunch Fund (C200), Payroll Account (TA200/A200PAY), Capital Fund (H200), Capital Fund Investment (H2001), Student Payments (A2006), Debt Service (V230), Proceeds from External Sources , General Fund Revenue and Budget Status (ST-3 Sort) as of 7/31/2023, Capital Fund Budget Status as of 7/31/2023. Quarterly Reports: General Fund Budget Status – Detail (All Accounts) as of 6/30/2023 (Preliminary reports prior to Year end closing entries).
d. <u>Board Meeting Minutes</u>	Champlain Valley Educational Services (CVES)	June 14, 2023 Regular Meeting.
e. <u>NYSIR Legal Digest</u>	NY Schools Insurance Reciprocal (NYSIR)	Summer 2023.
f. <u>Architecture & Engineering Fee Proposal</u>	District Architects & Engineers	100K Outlay Project - Renovation Project.

Motion carried: 6-0

10. CONSENT AGENDA – NEW BUSINESS: It was moved by S. Graves, seconded by S. Mitchell to:

Authorize field trips as follows*:

Location	Event	Participants	Dates	Funding	Transportation
Multiple Venues	Tournaments, Games, Scrimmages/Practices	Athletes	September 2023	District-Funded and/or Booster Club Admission and Transportation	District Bus and/or Parent/Guardian Vehicle

**Field trips will follow the guidelines and procedures set forth in Policy #4531 Field Trips and Excursions, Policy #5251 Fundraising Activities, Policy #1510 Public Sales on School Property, and Policy #1222 Booster Organizations.*

Approve budget appropriation [transfers](#) for the 2023-2024 school year for the General Fund Budget, totaling \$39,658.00.

Approve removal of items (floor auto scrubbers) from the [fixed inventory](#) list.

[Convert](#) a full-time (1.0 FTE) Behavior Analyst position to a full-time (1.0 FTE) School Psychologist position, effective July 7, 2023.

Establish eight (8) hours per day as the [standard workday](#) for the School Business Executive title and ‘Type E’ Food Service Helper & Cook Manager titles, for the purpose of determining reportable days worked to the New York State & Local Retirement System (NYSLRS/ERS).

Adopt the following **RESOLUTION**:

RESOLVED, that the Board of Education accept the terms and conditions of the Memorandum of [Agreement](#) (MOA) with the Peru Association of Teachers (PAT) regarding Appendix A; authorize the Superintendent of Schools to execute such MOA and take all actions necessary on behalf of the Employer in effectuating the terms of the MOA.

Adopt the following **RESOLUTION**:

RESOLVED, that the Board of Education accept the terms and conditions of the Memorandum of [Agreement](#) (MOA) with the Peru Association of Teachers (PAT) regarding Special Education Chairperson(s)(**Duval**); authorize the Superintendent of Schools to execute such MOA and take all actions necessary on behalf of the Employer in effectuating the terms of the MOA.

[Create](#) a full-time (1.0 FTE) Co-CSE/CPSE Chairperson for the 2023-2024 school year, to be filled via a Teacher on Special Assignment (TOSA).

[Create](#) a 12-month, full-time Account Clerk/Typist (Management/Confidential) in the District Office, effective August 9, 2023.

Set a school tax levy of \$19,464,626, library tax levy of \$10,000, and related tax rates for the new school year.

Adopt the following **RESOLUTION** to confirm tax rolls, authorize tax levy, and approve 2023 tax warrants:

WHEREAS, the Board of Education has been authorized by the voters at the District’s Annual Meeting and Election to raise for the current budget of the 2023-2024 school year a sum not to exceed \$52,977,093;

THEREFORE, BE IT RESOLVED, that the Board fix the equalized tax rates by towns and confirm the extension of the taxes as they appear on the following described tax roll:

School Levy

Town	School Taxable Value	Equalized Tax Rate	Omitted Taxes	Total Tax Levy w/Omitted Taxes	Tax Rate per Thousand
Ausable	\$51,432,407	100.00%	\$0.00	\$808,664.18	\$15.722853
Black Brook	\$15,730,307	100.00%	\$0.00	\$247,325.31	\$15.722853
Peru	\$642,212,551	100.00%	\$7,266.48	\$10,104,679.693	\$15.722853
Plattsburgh	\$246,776,700	85.00%	\$2,820.70	\$4,567,566.40	\$18.497474
Saranac	\$370,603	100.00%	\$0.00	\$5,826.91	\$15.722853
Schuyler Falls	\$177,804,288	75.00%	\$3,108.98	\$3,730,563.28	\$20.963804
Totals	\$1,134,326,856		\$13,196.16	\$19,464,625.77	

Library Levy

Town	School Taxable Value	Equalized Tax Rate	N/A	Total Library Levy	Tax Rate per Thousand
Ausable	\$51,432,407	100.00%	N/A	\$415.73	\$0.008083
Black Brook	\$15,730,307	100.00%	N/A	\$127.15	\$0.008083
Peru	\$642,212,551	100.00%	N/A	\$5,191.09	\$0.008083
Plattsburgh	\$246,776,700	85.00%	N/A	\$2,346.74	\$0.009510
Saranac	\$370,603	100.00%	N/A	\$3.00	\$0.008083
Schuyler Falls	\$177,804,288	75.00%	N/A	\$1,916.29	\$0.010778
Totals	\$1,134,326,856		N/A	\$10,000.00	

AND BE IT HEREBY DIRECTED THAT the tax warrant of this Board, duly signed shall be affixed to the above-described tax rolls authorizing the collection of said taxes to begin September 1, 2023 and end October 31, 2023, giving the tax warrant an effective period of 61 days, at the expiration of which time the tax collector shall make an accounting in writing to the board; and

AND IT IS FURTHER DIRECTED THAT the delinquent tax penalties shall be fixed as follows:

- 1st month free period,
- 2nd month interest of 2 percent added,
- 3rd month or fraction thereof, interest of 3 percent added.

Motion carried: 6-0

CONSENT AGENDA – PERSONNEL: It was moved by S. Boswell-Davies, seconded by S. Mitchell to:

Authorize a [leave](#) of absence (LOA) with/without pay, as accumulated leave balances allow, for Bus Driver **Richard Healy**, effective September 13 - 19, 2023, corresponding to full documentation.

Authorize a leave of absence (LOA), for Teacher **Michelle Duval**, effective for the 2023-2024 school year, in order to fill/accept the Co-CSE/CPSE Chairperson TOSA position below.

Approve retirement, resignation, or separation for:

Employee	Position	Program	Effective Date	Retirement	Resignation	Separation
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Micaela O'Neil	Teacher Aide	District	July 27, 2023		X	
Amber Arnold	Per Diem Substitute Teacher, Substitute Teaching Assistant	District	July 24, 2023		X	
Jeremy Wrisley	Custodial Worker	District	July 3, 2023		X (transfer to maintenance)	
Peggy Mello	Substitute Teacher Aide, Substitute Food Service Helper	District	July 20, 2023		X	
John Mayville	Substitute Food Service Helper	District	July 20, 2023		X	
Robin Chase	Registered Nurse (RN)	District	September 15, 2023		X (will remain a sub nurse)	
Joseph Belluscio	Science Teacher	Secondary	September 1, 2023		X	
Audrey Crucetti	CPSE Coordinator	District	July 1, 2023		X	
Audrey Crucetti	Behavior Analyst	District	July 7, 2023		X	
Michelle Duval	Special Education Coordinator	District	July 1, 2023		X	

Approve appointments for:

Employee	Position	Program	Effective Date	Compensation	Comments
Kristin Hanson	Grade Level Coordinator, 1st Grade	Elementary	2023-2024 school year	\$5,000	Appendix A, replacing Matthews (resigned)
Emily Bedker	Bedker, who is not currently certified in any areas, is hereby appointed to the position of Long Term Substitute (LTS) 1.0 FTE Teaching Assistant (TA). This service will not be credited toward tenure.	District	September 1, 2023 - a date not to exceed June 30, 2024	\$26,401 (step 2, col 1 Level 1 & 2)	Pending a Feinerman Agreement, contingent upon completion of 30 days in the same assignment, Elementary assignment currently, newly created/budget enhancement
Jeremy Wrisley	Building Maintenance Worker	District	July 3, 2023	\$18.44/hr (step 5)	8 hrs/day, replacing Melhorn (transferred)
Brad Coulon	Custodial Worker	District	August 7, 2023	\$15.20/hr (step 1)	8 hrs/day, replacing Wrisley (transferred)
Michelle Duval	Duval, who is Permanently certified in the Special Education and Reading Teacher areas, is hereby appointed to the temporary, non-	District	July 1, 2023 - June 30, 2024	\$85,282 (step 25, col 2 BA+36)	Newly created, Teacher on Special Assignment (TOSA)

	probationary position of Full-Time (1.0 FTE) Co-CSE/CPSE Chairperson. This service will not be credited toward tenure				
Sarah Dalton	Dalton, who is initially certified in the English Language Arts 7-12 area, is hereby appointed to the position of 1.0 FTE English (ELA) Teacher, in the English tenure area	Secondary	For a probationary period commencing on September 1, 2023 and anticipated to end on August 31, 2027	\$50,992 (step 1, col 1 BA-BASE)	Was LTS, replacing Miller (retired), conclusion of Feinerman Agreement
Sarah Stone	Stone, who is professionally certified in the Social Studies 7-12 area, is hereby appointed to the position of 1.0 FTE Social Studies Teacher, in the Social Studies tenure area	Secondary	For a probationary period commencing on September 1, 2023 and anticipated to end on August 31, 2027	\$56,932 (step 5, col 2 BA+36)	Replacing Perez (resigned)
Imelda McLean	Custodial Worker	District	July 31, 2023	\$15.20/hr (step 1)	8 hrs/day, replacing Hemingway (resigned)
Daniele Wrisley	Temporary Cook Manager, Type D	District	July/August 2023	\$18.99/hr (step 6)	As needed
Curtis Buker	Buker, who is professionally certified in the Earth Science 7-12 and General Science 7-12 Extension areas, is hereby appointed to the position of 1.0 FTE Science Teacher, in the Science tenure area	Secondary	For a probationary period commencing on September 1, 2023 and anticipated to end on August 31, 2025	\$61,232 (step 5, col 4 BA+72)	PEL/RIF Callback, replacing Belluscio (resigned), probation also served 9/1/17-6/30/19
Timothy Loughan	Guidance Coordinator	District	2023-2024	\$5,000	Follow-up to 8/9/22 BOE mtg
Molly Allen, Olivia Alsdorf, Joseph Belluscio, Christa Buskey, Amy Dermody, Sharon Devan, Robin Douglass, Eric Dubay,	Freshmen Orientation	Secondary	August 2023	\$35/hr	

Francine LaPorte, Carrie Pierson, Kellie Porter, Catherine Sample, William Schlott					
Charlene Todd	Substitute Custodial Worker	District	July 1 - August 31, 2023	\$15.20/hr (step 1)	Also a food service helper
Jaylynn Bouyea	Bouyea, who is provisionally certified in the School Social Worker area, is hereby appointed to the position of Full-Time (1.0 FTE) School Social Worker, in the School Social Worker tenure area	Secondary	For a probationary period commencing on September 1, 2023 and anticipated to end on August 31, 2027	\$53,012 (step 3, col 1 BA-BASE)	Was LTS, replacing Witherbee (resigned), conclusion of Feinerman Agreement
Brandy Brown	Substitute School Bus Driver	District	August 1, 2023	80% of appointed bus driver per run rate (based on 200 days), \$15.97/hr for training/testing	
Gabrielle Rowell	Rowell, who is not currently certified in any areas, is hereby appointed to the position of Long Term Substitute (LTS) Full-Time (1.0 FTE) School Psychologist. This service will not be credited toward tenure	District	September 1, 2023 - a date not to exceed June 30, 2024	\$50,992 (step 1, col 1 BA-BASE)	Pending a Feinerman Agreement, contingent upon completion of 30 days in the same assignment, replacing Crucetti (resigned/conversion)
Aislyn McDonough	McDonough, who is initially certified in the Students With Disabilities (Birth-Grade 2 & Grades 1-6), Early Childhood Education (Birth- Grade 2), and Childhood Education (Grades 1-6) areas, is hereby appointed to the non- probationary position of Long Term Substitute (LTS) 1.0 FTE Special Education Teacher. This service will not be credited toward tenure	District	March 22 - June 22, 2023	\$249.58/day (step 1, col 1 BA-BASE)	Contingent upon completion of 30 days in the same assignment, Elementary assignment currently, replacing Berry (resigned)

Approve the following appointments for Summer School, effective July 10 - a date not to exceed August 3, 2023, with compensation at the employee’s current hourly rate:

Employee	Position	Employee	Position
Jocelyn Hart	Nurse	Jennifer Bigelow, Sarah Gardner-Delong, Amy Dermody, Gary Guay, Angell Hicks, Susan Jackstadt, Francine LaPorte, Fontilla Richardson, Allison St. Louis	Teacher
Michelle Kirby-Post, Yukie Ottinger	Teaching Assistant		

Approve appointments to the Committees on Preschool Special Education (CPSE) and Special Education (CSE) for the 2023-2024 school year as follows:

Name	Position
Shannon Rabideau	Director
Shannon Rabideau, Michelle Duval	Co-Chairperson
Parents/Guardians, Faculty Members	As needed, identified, and deemed appropriate by the Director/Chairperson

Approve appointments to the Districtwide Emergency Response Plan (DERP) Team/Safety Plan Team, for the 2023-2024 school year, as follows:

Name	Position	Name	Position
Bonnie Berry, Edward Webbinaro	Board of Education	Joha Battin, Kara Bowes, Nicholas Damiani II, James Manchester, Shannon Pitcher-Boyea, Shannon Rabideau, Mary Sexton, Scott Storms	Administration
Matthew LeFevre	Supervisor/Department Head	Stephen Cahill, Joanne Isecke, Brian Marino, Novalee Martineua, Denise Thibodeau, Tricia Thurber	Faculty/Staff
Matthew Berry, Rachel Ribis, Sara Simon-Shult	Parent/Guardian		

Approve Appendix B coaching appointments within the Athletics Department, for the 2023-2024 sports seasons, as follows:

Employee	Position	Compensation	Employee	Position	Compensation
Hannah Jock	Modified Girls’ Soccer	0.35	Ava Bailey	Modified Swim	0.35
Jayne Battin, Danielle Bikowitz, Ethan Depo, Kevin Manchester	Soccer Program	Volunteer	Teagan Seymour	Modified Volleyball	0.35

Gerard Ecker, Edward Moore	Modified Football	0.495 each	Molly Lawliss	Varsity Gymnastics	0.77
Lindsay Kellett	Asst. Varsity Gymnastics	0.35	Tiffany Beshon	Modified Football Cheerleading	0.2
Paul LeBlanc	Modified Cross Country	0.495			

Adopt the following **RESOLUTION**:

RESOLVED, that the Board accept the terms and conditions of an [Agreement](#) (Feinerman) with **Emily Bedker**, regarding tenure and seniority, authorize the Superintendent of Schools to execute such Agreement and take all actions necessary on behalf of the Employer in effectuating the terms of the Agreement.

Adopt the following **RESOLUTION**:

RESOLVED, that the Board accept the terms and conditions of an [Agreement](#) (Feinerman) with **Gabrielle Rowell**, regarding tenure and seniority, authorize the Superintendent of Schools to execute such Agreement and take all actions necessary on behalf of the Employer in effectuating the terms of the Agreement.

Motion carried: 6-0

OLD/UNFINISHED BUSINESS:

It was moved by S. Mitchell, seconded by E. Webbinaro to conduct a second reading and adopt [Policy](#) #4851, Use of Assistance Animals.

Motion carried: 6-0

It was moved by S. Mitchell, seconded by S. Boswell-Davies to establish Edward Webbinaro as the voting [delegate](#) and Bonnie Berry as the alternate voting delegate for the NYSSBA Virtual Annual Business Meeting, which will take place on October 16, 2023 at 4 p.m.

Motion carried: 6-0

It was moved by S. Mitchell, seconded by S. Graves to adopt the [Code of Conduct](#) as discussed, and as presented at a public hearing at the April 18, 2023 Regular Monthly Meeting.

Motion carried: 5-1

It was moved by E. Webbinaro, seconded by S. Graves to approve the photography [agreement](#) with Beltrami & Co. (Beltrami Studios/Beltrami Photography), effective for the 23-24, 24-25, and 25-26 school years, as a follow up to the July Regular Monthly Meeting.

Motion carried: 6-0

NEW BUSINESS:

It was moved by S. Mitchell, seconded by S. Graves to establish the following rates for 2023-2024 for particular services provided by the Buildings & Grounds, Food Service, and Transportation departments:

Program	Service	Rate	Program	Service	Rate
Food Service	Catering	\$31/hr	Food Service	Set-up/Delivery/Clean-up	\$25/event
Transportation	Non District-Related Transportation	\$36.50/hr, \$72.00/run, \$331.00 daily/ overnight,	Transportation	District-Related Transportation	\$31.50/hr, \$287.00 daily/ overnight, \$1.24/mile

		\$2.53/mile			
Buildings & Grounds	Custodial	\$30/hr regular pay, \$45/hr time and one-half pay, \$65/hr holiday pay			

Motion carried: 6-0

The Board discussed a facilities use [request](#) from the Peru Lions Club for their November 23, 2023 Turkey Trot. It was then moved by S. Mitchell, seconded by S. Boswell-Davies to approve use of a cafeteria, bus garage, and parking lot(s) as needed; and waive any applicable space use, audio/visual/technology service, and buildings & grounds fees, with the stipulation that the Lions Club assists and coordinates cleanup and accessibility due to use and/or inclement weather with the School Lunch Manager, Director of Facilities and/or Transportation Supervisor.

Motion carried: 6-0

PUBLIC COMMENT: No comments were presented to the Board.

The Board President reminded board members of the invitation to attend and present at the upcoming September 18, 2023 Community Learning Series at the Peru Free Library.

ADJOURN: At 7:31 p.m., it was moved by S. Mitchell, seconded by S. Graves to adjourn the meeting.

Motion carried: 6-0

Respectfully,

Sherri Provost
District Clerk