

Peru Central School District  
17 School Street, Peru, NY 12972  
High School Community Room  
7:00 PM Reorganizational and Regular Monthly Board Meetings

**1. CALL TO ORDER.**

Action

**2. PLEDGE OF ALLEGIANCE.**

**3. ROLL CALL.**

**4. APPOINT** Sherri Provost as **DISTRICT CLERK** for the 2023-2024 school year.

Action

**5. APPOINT** the Superintendent of Schools, Assistant Superintendent for Educational Services, School Business Executive, School Board President, and School Board Vice President as Pro Tem District Clerks, as needed, for the 2023-2024 school year.

Action

**6. ELECTION OF OFFICERS**—District Clerk, CHAIRPERSON

NOMINATIONS: the District Clerk calls for nominations for President of the Board of Education for the 2023-2024 school year.

Action

OATH OF OFFICE: administered by the District Clerk to the newly elected President, who proceeds with the remainder of the meeting.

OATH OF OFFICE: administered by the newly-elected President to the District Clerk.

NOMINATIONS: the new President calls for nominations for Vice President of the Board of Education for the 2023-2024 school year.

Action

OATH OF OFFICE: administered by the District Clerk to the newly elected Vice President.

RESOLUTION: that the Vice President be authorized to assume all responsibilities and perform all duties in the absence of the President.

Action

OATH OF OFFICE: administered by the District Clerk to the Superintendent of Schools.

**7. CONSIDER APPROVAL OF THE AGENDAS** (reorganizational & regular monthly).

Action

**8. Approve the School Attorney [Agreement](#)** for the 2023-2024 school year with Stafford, Owens, Murnane, Kelleher, Miller, Meyer & Zedick, PLLC.

Action

**9. Approve the Legal Counsel [Agreement](#)** for the 2023-2024 school year with Honeywell Law Firm, PLLC.

Action

**10. Approve the Independent Contractor [Agreement](#)** with Laurie Eamer for medical/health [services](#) for the 2023-2024 through 2025-2026 school years.

Action

11. **CONSENT AGENDA** – Appoint the following Officers for the 2023-2024 school year:

EMPLOYEE	POSITION	EMPLOYEE	POSITION
Jessica LaClair	School District Treasurer	Donya Banker	School Tax Collector
Krista Devins	Deputy School District Treasurer	Marilyn Brelia	Internal Claims Auditor

Action

12. **CONSENT AGENDA** - Appoint the following individuals for the 2023-2024 school year:

EMPLOYEE/ORGANIZATION	POSITION	EMPLOYEE/ORGANIZATION	POSITION
Stafford, Owens, Piller, Murnane, Kelleher & Trombley, PLLC	School Attorney	Matthew LeFevre	Asbestos (LEA) Designee
TBD	Central Treasurer for Student Activities	Kara Bowes	Purchasing Agent
Boulrice & Wood CPAs, PC	Independent Auditor	Matthew Berry	Chief Faculty Advisor (co-curricular)
Krista Devins	Records Access Officer (RAO/FOIL)	Matthew Berry & Sara Simon-Shult	Title IX Officer
Kara Bowes	Records Access Appeal Officer	Scott Storms	Advocacy/Legislative Liaison with the New York State School Boards Association (NYSSBA)
Scott Storms	Records Access Alternate Appeal Officer	Shannon Rabideau	Americans w/Disabilities Act (ADA) Coordinator
Sherri Provost	Records Management Officer (RMO)	Laurie Eamer	Medical/Student Health Services Provider
Sherri Provost	Fingerprint Coordinator	Matthew LeFevre	Pesticide Control Officer
Joha Battin	Faculty Auditor (co-curricular)	Carl Seyfarth, Jr.	Internal Auditor
Shannon Pitcher-Boyea & Shannon Rabideau	Co-Categorical Grants Administrators	Shannon Pitcher-Boyea	Civil Rights Data Collection (CRDC) Coordinator
Shannon Pitcher-Boyea	ENL/ELL/ESL/ESOL Coordinator	Shannon Pitcher-Boyea	Homeless Liaison
Shannon Pitcher-Boyea	Homeschooling Coordinator	Matthew LeFevre	Material Safety Data Sheet (MSDS/SDS) Coordinator
Shannon Rabideau	Medicaid Services Officer	Matthew Berry	Medicaid Compliance Officer
Shannon Pitcher-Boyea	Migrant Education Coordinator	Shannon Rabideau	Health/Medical Administrator
Matthew Berry	High School DASA Coordinator	James Manchester	Middle School DASA Coordinator
Sara Simon-Shult & Mary Sexton	Elementary DASA Coordinators	Krista Devins	Workers' Compensation Coordinator
Shannon Rabideau	Student Accident Coordinator	Shannon Pitcher-Boyea	Dignity for All Students Act (DASA) District Coordinator
Shannon Pitcher-Boyea & Shannon Rabideau	Co-Chief Information Officers (CIO)/Student Data Warehousing Coordinators	Nicholas Damiani	Data Privacy Officer
Kara Bowes	Pandemic Safety Compliance Officer (PSCO)	Shannon Rabideau	Alternate Pandemic Safety Compliance Officer (Alternate PSCO)
Amie Marshall	Athletic Coordinator	Harris Beach PLLC, Honeywell Law Firm	Special Counsels

Action

13. Adopt the following **RESOLUTION** regarding Clinton, Essex, Warren & Washington Counties, Board of Cooperative Education Services: **BE IT RESOLVED** that the Board of Education appoints Scott Storms, Superintendent of Schools, as a member of the Clinton, Essex, Warren & Washington Counties Health Consortium Board of Directors & Trustee, to the Executive Committee for this District during the 2023-2024 fiscal year.

Action

14. Designate Official Financial Institutions as Depositories for Operating Funds using TD Bank, Greene County Commercial Bank, Glens Falls National Bank, New York Cooperative Liquid Assets Securities System (NYCLASS), and New York Liquid Asset Fund (NYLAF) .

Action

15. Designate Official Bank Depositories for Scholarship Funds using TD Bank.

Action

16. Adopt the following **RESOLUTION** regarding Cooperative Purchasing: **BE IT RESOLVED** that the Peru Central School District Board of Education agrees to participate in the St. Lawrence/Lewis BOCES Cooperative Purchasing Programs in accordance with the guidelines set forth in the Cooperative Purchasing Agreement for the 2023-2024 school year.

Action

17. Adopt the following **RESOLUTION** regarding the Regulated Extraclassroom Activity Fund: **BE IT RESOLVED** that the Board of Education of the Peru Central School District regulate the Extraclassroom Activity Fund, as established by the NYS Department of Education, for setting up accounting procedures that conform to the Regulations of the Commissioner of Education for the control of extraclassroom activity funds of this District during 2023-2024, as outlined in Finance Pamphlet #2, The Safeguarding, Accounting, and Auditing of Extraclassroom Activity Funds (Revised 2019).

Action

18. Adopt the following **RESOLUTION** regarding Regular Monthly Board Meetings: **BE IT RESOLVED** that the regular monthly meetings of the Board of Education of the Peru Central School District for the 2023-2024 school year be held on the second Tuesday of each month, with the exception of October, which shall be held on the third Tuesday, October 17, 2023.

Action

19. **Designate** the PRESS REPUBLICAN as the **Official Newspaper**.

Action

20. **CONSENT AGENDA** – Authorize the following designations:

DESIGNEE	TASK
School Business Executive	Certify payroll
Superintendent of Schools	Approve, if and as appropriate, conferences identified as consistent with district goals and priorities for continuous improvement
District Office	Establish Petty Cash Fund for \$100.00
Elementary School	Establish Petty Cash Fund for \$25.00
Middle/High School	Establish Petty Cash Fund for \$25.00
School Lunch Fund	Establish Petty Cash Fund for \$100.00
School Tax Collector	Establish Petty Cash Fund for \$100.00 during 2 month tax collection period
District Treasurer	Authority to sign checks
Deputy District Treasurer	Authority to sign checks in the absence of the district treasurer
School Business Executive	Authority to sign checks in the absence of both the district treasurer and the deputy district treasurer
Superintendent of Schools	Authorize budget transfers up to and including \$5,000
Superintendent of Schools	Authorize to exceed the \$5,000 budget transfer limitation when moving funds within a given secondary classification and description of expenditure (object code). For

	example, moving funds within Operation of Plant from the contractual object code of electricity to the contractual object code of telephone.
School Business Executive	Authorize loans to the special aid fund and capital fund, to meet requirements of Federal and State grants, on an as needed basis
Superintendent of Schools	Official representative of the Peru Central School District authorized to sign all applications and forms required for Federal and State Programs and Grants
Superintendent of Schools	Official Designee to approve and sign all applications for Corrected Tax Rolls. The BOE will be notified of Action at the next scheduled meeting.
Superintendent of Schools	Authorize to approve capital project change orders up to and including \$25,000.
Board of Education Construction Committee	Authorize to approve capital project change orders up to and including \$50,000.

Action

**21. CONSENT AGENDA** – Approve Bonding of Personnel as follows:

PERSONNEL	AMOUNT
District Treasurer	(\$3,000,000.00)
Deputy District Treasurer	(\$3,000,000.00)
School Tax Collector	(\$3,000,000.00)
Employees: Faithful Performance Benefit Bond	(\$3,000,000.00)

Action

**22. CONSENT AGENDA** – Other Items.

**A.** Establish a mileage rate reimbursement of 65.5 cents per mile, to coincide with the IRS [mileage rate](#), for employees who use their own personal vehicles for official business.

**B.** Approve the District’s 2023-2024 district credit card use plan, calling for continued use of one credit card account, with one plastic card maintained by the School Business Executive, for use as delegated by the Superintendent of Schools.

**C.** Establish Substitute Rates for 2023-2024 as follows:

Position	Rate	Position	Rate
Teacher Aide	\$14.20/hr	Food Service Helper	\$14.20/hr
Typist	\$14.20/hr	Maintenance Worker	\$14.20/hr
Custodial Worker	\$14.20/hr	Automotive Mechanic	\$15.86/hr
School Monitor	\$14.20/hr	Permanent Building Substitute Teacher	\$130/day
School Bus Monitor	\$14.20/hr	Substitute Teaching Assistant	\$106.50/day
Substitute Licensed Practical Nurse (LPN)	\$115/day	Substitute Registered Nurse (RN)	\$135/day
Per Diem Substitute Teacher, Peru Retiree with Professional or Permanent Certification	\$150/day	Per Diem Substitute Teacher, Peru Retiree with Teaching Assistant Certification	\$120/day
Per Diem Substitute Teacher (Non-Certified with no degree or Associate’s Degree)	\$115/day	Per Diem Substitute Teacher (Non-Certified with Bachelor’s Degree or equivalent in combined B.S./M.S.Ed. program)	\$120/day
School Bus Driver	80% of appointed bus driver per run rate (based on 200	Per Diem Substitute Teacher (Certified)	\$125/day

	days), \$15.97/hr for training/testing		
Cook Manager	\$14.49/hr	Election/Poll Inspector/Coordinator	\$15.00/hr
Temporary Records Inventory/Planning Clerk	\$15.00/hr		

Action

**23.** Continue with Regular Monthly Meeting.