

SPECIAL USE OF SCHOOL BUSES

The Peru Central School District Board of Education recognizes that maintaining a reasonably safe, secure, efficient and well-administered transportation program is essential to providing the level of programs and services we offer to our community and its children.

The school board acknowledges that from time to time the district will be requested to consider special use of school buses other than for routine transportation of students. The school board directs the Superintendent of Schools or designee to examine all requests for special use of school buses, prior to determining if such requests may be approved. Permission for special use of school buses may be granted by the Superintendent or designee after review of factors such as nature and legality of use, anticipated time a particular bus will be needed and the ability of the district to meet normal transportation services commitments.

Part of maintaining our transportation environment is continuing the district's long standing practice of limiting passengers on normal school bus runs to district students and employees. Employees not assigned to the transportation department as drivers or bus monitors may be permitted to be passengers only after:

- Submitting a written request to the district's business administrator;
- The district office receives confirmation by the transportation supervisor that there are seats available on that particular bus run for additional passengers;
- The particular employees acknowledge they may be required to pay for the cost of transportation *[if and after notification is provided to the employee by the business administrator, and only after business administrator consultation with the Superintendent of Schools]* at a rate not to exceed the pro-rated cost for routinely transporting a regular student to and from the particular destination.

The Superintendent of Schools [or designee] will examine the information outlined above and will determine for the district whether or not the request is approved.

Adoption date: August 11, 2009